

# **AGENCY STRATEGIC PLAN**

**FOR THE FISCAL YEARS**

**2005 - 2009**



**STATE BOARD OF ELECTION COMMISSIONERS**

**FUNCTIONAL AREA: CONSTITUTIONAL & ADMINISTRATIVE**

# **AGENCY STRATEGIC PLAN APPROVAL FORM**

**FOR THE FISCAL YEARS**

**2005 - 2009**

**Susie Stormes**  
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**Director**

**The Hon. Charlie Daniels**  
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**Chairman**

# TABLE OF CONTENTS

<b>AGENCY: STATE BOARD OF ELECTION COMMISSIONERS</b>	
MISSION.....	Page 1
GOALS .....	Page 1
<b>PROGRAM: BOARD OF ELECTION COMMISSIONERS' OPERATIONS</b>	
DEFINITION .....	Page 2
GOALS, OBJECTIVES, STRATEGIES .....	Page 2
PERFORMANCE MEASURES.....	Page 3

# STRATEGIC PLAN

<b>Agency Name</b>	State Board of Election Commissioners
<b>Agency Mission Statement:</b>  To provide reimbursement for state funded elections while assuring fair and orderly election procedures in the State for the benefit of all Arkansans.	

## AGENCY GOAL 1:

To monitor elections in the State of Arkansas.

# STRATEGIC PLAN

<b>Agency Name</b>		State Board of Election Commissioners
<b>Program</b>		Board of Election Commissioners' Operations
<b>Program Authorization</b>		A.C.A. §7-4-101, as amended by Act 1161 of 2003; §7-4-118; §7-5-311; §7-7-201; §7-10-103
<b>Program Definition:</b>  <b>Program Funds-Center Code: <u>0232P01</u></b>		The State Board of Election Commissioners' Operations Program provides staff support for executing the statutory responsibilities of the Board. This program encompasses all activities and resources necessary to provide reimbursement to counties for state funded elections while assuring fair and orderly election procedures in the State for the benefit of all Arkansans through the development of resources for educating and assisting candidates and local election officials and through monitoring elections for compliance with all election law-related legislation.
<b>AGENCY GOAL</b>	<b>1</b>	
<b>Anticipated Funding Sources for the Program</b>		General Revenue, Judicial Filing Fee Fund, State Central Services Fund

## GOAL 1:

To improve the orderly conduct of elections through assistance, education, and monitoring.

### **OBJECTIVE 1: (Sub-Funds Center Code to be assigned by DFA – Office of Accounting)**

To distribute funds for political party primary elections, statewide special elections, special primary elections, and nonpartisan judicial general elections.

#### **STRATEGY 1:**

To provide each of the 75 counties with rules, guidelines, instructions and worksheets for each state funded election for the purpose of requesting reimbursement by the State.

### **OBJECTIVE 2:**

To develop resources to assist and educate candidates and election officials.

#### **STRATEGY 1:**

To publish and distribute a candidate's election handbook following each regular legislative session.

#### **STRATEGY 2:**

To coordinate statewide training for election officials preceding preferential primary elections.

### **OBJECTIVE 3:**

To monitor compliance with election laws.

#### **STRATEGY 1:**

To maintain a database of complaints by county.

# STRATEGIC PLAN

<b>Agency Name</b>	STATE BOARD OF ELECTION COMMISSIONERS
<b>Program</b>	BOARD OF ELECTION COMMISSIONERS' OPERATIONS

## PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
To distribute funds to the counties submitting, by the deadline, the required documentation for reimbursement. <i>Goal 1, Objective 1</i>	Required documentation for reimbursement	120 days	115 days	110 days	100 days	90 days
To revise and publish the Candidate Handbook following each regular legislative session and to distribute to each of the 75 counties and various state and local entities prior to the candidate filing periods. <i>Goal 1, Objective 2</i>	Agency database tracking	Revised/ Published	Distributed	Revised/ Published	Distributed	Revised/ Published
To coordinate statewide training of election officials through certification of local trainers for each of the 75 counties <i>Goal 1, Objective 2</i>	In-house training and certification of local trainers	100%	100%	100%	100%	100%
To complete complaint investigations and take final actions within statutory deadlines <i>Goal 1, Objective 3</i>	Complaint database	100%	100%	100%	100%	100%